

**Kemnay Community Bee Group**  
**Constitution adopted 25 February 2016**

**NAME**

The name of the Group shall be Kemnay Community Bee Group, hereafter referred to as KCBG.

**AIMS**

The aims of the Group shall be to conserve the future of the honeybee and support beekeepers in the in the local area.

In order to achieve these aims the Group shall:

- Improve the standard of beekeeping
- Provide education and training in the craft of beekeeping
- Produce and distribute educational materials
- Promote the study and development of apiculture and honeybee products in the local area
- Share the heritage, culture and science of beekeeping amongst the membership and wider community
- Work to conserve the honeybee and the natural environment by promoting the importance of bees in the environment

**POWERS**

To further these aims the Management Committee shall have power to:

- Obtain, collect and receive money or funds by way of contributions, donations, grants and any other lawful method towards the aims of the Group.
- Become an affiliate member of other local and national beekeeping associations in a common effort to carry out the aims of the Group.

**MEMBERSHIP**

Voting membership shall be open to those interested in beekeeping who pay their subscription annually. Anyone wishing to become a member who is below 18 years of age is to be accompanied by a parent or guardian at all times.

- Annual subscriptions shall be due in March each year
- The Committee shall have the power to expel any member if they refuse to conform to the Constitution of KCBG or act in any way which is liable to bring the Group into disrepute.
- The Management Committee shall have the power to approve or reject applications for membership or to terminate the membership of any member provided that the member shall have the right to be heard by the Committee before a final decision is made.

**MANAGEMENT**

A Management Committee elected annually at the Annual General Meeting shall manage the Group.

- The Committee shall consist of a chair, secretary and treasurer.
- The Committee may co-opt up to a further 4 voting members.
- The Committee shall meet at least 4 times each year.
- A quorum of 3 members of the Committee being present shall enable the business of the group to be carried out.
- A proper record of all transactions and meetings shall be kept.

**GENERAL MEETINGS**

An Annual General Meeting shall be held before the end of February each year.

- Notices of the AGM shall be published at least three weeks beforehand.
- A Special General Meeting may be called at any time at the request of the Committee, or not less than one quarter of the membership. A notice explaining the place, date, time and reason shall be sent to all members three weeks beforehand.
- One third of membership shall enable a General Meeting to take place.
- Proposals to change the constitution must be given in writing to the secretary at least 28 days before a general meeting and approved by a two thirds majority of those present and voting.

**ACCOUNTS**

The financial year shall be 12 months ending on 31<sup>st</sup> December.

- The funds of the group including all donations, contributions and bequests, shall be paid into an account operated by the Management Committee. All cheques up to £500 drawn on the account may be signed by one of two authorized signatories, and cheques for amounts exceeding £500 must be signed by two authorized signatories from the Management Committee.
- Receipts must be provided for all payments from the account.
- The funds belonging to the group shall be applied only to further the objectives.
- A current record of all income, funding and expenditure will be kept in the format of simple Receipts and Payments accounts.

**DISSOLUTION**

The Group may be dissolved by a resolution passed by a simple two-thirds majority of those present and voting at a Special General Meeting.

If confirmed, the committee shall distribute any assets remaining after the payment of all bills to other charitable group(s) or organisation(s) having aims similar to the Group or some other charitable purpose(s) as the Group may decide.

Signed..... Chair ..... Date

Signed..... Secretary ..... Date

Signed..... Treasurer ..... Date